



Term: _____

Date: _____

Initials: _____

Check the box in front of the college to identify where you plan to receive credit.

- Chandler-Gilbert Estrella Mountain GateWay Glendale Mesa Paradise Valley Phoenix Rio Salado Scottsdale South Mountain

PLEASE PRINT

Legal Name: _____ Date of Birth (MM/DD/YYYY): _____ HS Grade Level: 9 10 11 12

College ID # (Required) 3 _____ Email: _____ To locate your student college ID number, log in to your Student Center at my.maricopa.edu with your (MEID) and password, scroll down to the Personal Information section, and click "Demographic Data". Your student college ID number will be the first item listed at the top of the page.

Mailing Address/Apt. #/City/State/Zip Code: _____

High School Name: _____ Expected High School Graduation Date: _____ MM/YY

Table with 7 columns: Term, Year, Course Prefix, Class Number, Class Hour, Instructor, Credits

Total Semester Credits _____ x Credit Hour Rate \$ _____ = \$ _____ + \$15 Registration Fee TOTAL AMOUNT DUE \$ _____

In-state tuition* is \$85 per credit hour, plus a \$15 registration fee. In some cases, your high school or other party may subsidize the rate per credit hour. *To qualify for in-state tuition students must provide proof of lawful presence in the United States.

STUDENT - PLEASE READ AND SIGN HERE:

I agree to the exchange of academic information between the participating institutions, including but not limited to college grade reports, transcripts, and any other pertinent documents.

Student Signature _____ Cell Phone Number _____ Date _____

PARENT/GUARDIAN - PLEASE READ AND SIGN HERE:

As a parent or legal guardian, I give permission for the above named student to enroll in the course(s) listed above. I agree to notify the Dual Enrollment Office at the college of choice regarding changes in enrollment, including dropping, adding, or changing classes.

above named student will be establishing a college academic record and will be required to report such enrollment to future colleges or universities. He/she will be subject to the course requirements, grading standards and attendance requirements established by the instructor in the course syllabus.

Parent/Guardian Printed Name _____ Parent/Guardian Signature _____ Parent/Guardian Email _____ Cell Phone Number _____ Date _____

THIS BOX TO BE FILLED IN BY HIGH SCHOOL OR COLLEGE OFFICIAL

SAIS #: (Student Accountability Information System) (Required) _____

Check all that apply:

- PSAT >= 720 SAT >= 720 ACT >= 12 AzMERIT >= Proficient ELA MATH HB2008 ID Auth Prerequisite Admissions Maricopa Grant

I have reviewed the information on this form, and certify that the student is eligible to participate in dual enrollment.

Signature of Official _____ Date _____ High School Official MCCCDC Official

Placement Score:

WritePlacer _____ QR&S _____ AA&F _____ Reading _____ HS GPA _____

AP Score:

ENG _____ Calc A/B _____ Calc B/C _____



This form is for all students under the age of 18, except for foster youth (*see information below signatures*). Students under 18 years old must have consent from a parent/guardian to enroll at the Maricopa Community College in credit, clock hour, or non-credit courses. This form is proof of and fulfills the following requirements: student information release, registration by proxy, financial responsibility, and for text messaging/ automated communication. **Consent is valid until rescinded by the parent/guardian, the student fully matriculates, or until the student turns age of 18.** Legally required notifications with opt out provisions will still be sent.

Please complete this form in its entirety, so as not to delay enrollment.

Student Information

Last Name: _____ First Name: _____ Middle Name: _____
College: GateWay Student ID: _____

Parent/Guardian Information

Parent/Guardian Name: _____ Relation to Student: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Phone Number: _____ Email Address: _____
Social Security Number (Optional): _____ *SS number will be kept confidential

Student Information Release Authorization

The student agrees to the exchange of academic information between the participating institutions, including but not limited to college grade reports, transcripts, and any other pertinent documents. The student gives permission to release Maricopa Community College student information to their parents/guardians in accordance with Federal Law. This does not disturb the annual notifications with opt out provisions from occurring through standard notification practices. YES NO Choose 4-digit PIN for account access: _ _ _ _ *Note: Share PIN with your parent/guardian.*

Registration by Proxy Authorization

Students under the age of 18 who are unable to register on their own may have a parent/guardian register for them "by proxy." However, in order to comply with federal laws dealing with the confidentiality of official student records (Family Education Rights and Privacy Act of 1974), a release must be granted to authorize Registration by Proxy. I consent to the parent/guardian named above to initiate enrollment actions on my behalf. YES NO

Consent to Contact

I give permission to the Maricopa Community Colleges to contact my child via SMS text messaging and automated calls or other methods of communication for official business to the phone number(s) in my student's account. YES NO

Financial Responsibility

As the parent/guardian of a minor student, I approve the enrollment in any Maricopa Community College course until the students turns 18 years old. I also acknowledge I have read the Maricopa County Community College District Tuition and Fees Policy and the Maricopa Refund Policy below.

I understand that tuition and fees are added to a student account as a result of enrolling in classes. Once registered and enrolled, if not dropped by the 100% refund deadline, I am responsible for all tuition, fees, and fines charged to my child's student account. Failure to attend class does not absolve me of the financial obligation as described above. Failure to resolve past due balances may result in an impact of services, including holds on my child's student account restricting future registration, other services, and forwarding of any unpaid past due balances to collection agencies.

I understand that I am responsible for all tuition, fees, and fines that may be incurred related to my under age 18 student's enrollment at the Maricopa Community Colleges. I understand an email outlining my financial responsibility will be sent annually.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

Students who are under 18, and in foster care, may enroll for classes at MCCCDC schools without a guarantee of funding from a parent or guardian. In order to prove status in foster care, students must provide documentation that shows they are a current ward of the court. Accepted documentation includes, but is not limited to: a signed letter on DCS letterhead, initial dependency hearing documentation, a Notice to Provider, or a signed letter on group home letterhead. Upon receipt, the signature of a parent or guardian will be waived.

Please note: All students are enrolled in the ALERT notification system in order to receive Emergency Alerts concerning health and safety of people on campus/sites via text messaging. Please ensure your student provides a current cell phone number.

The Maricopa County Community College District (MCCCDC) is an EEO/AA institution and an equal opportunity employer of protected veterans and individuals with disabilities. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, age, or national origin. A lack of English language skills will not be a barrier to admission and participation in the career and technical education programs of the District. The Maricopa County Community College District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities. For Title IX/504 concerns, call the following number to reach the appointed coordinator: (480) 731-8499. For additional information, as well as a listing of all coordinators within the Maricopa College system, visit <http://www.maricopa.edu/non-discrimination>.



108 N 40th Street, Phoenix, AZ 85034 • 602.286.8671 • dual@gatewaycc.edu

- Eligibility is based on documented financial need.
- Applications must be submitted by the dates listed below to meet the priority deadlines.
 - Fall 2019: August 30, 2019
 - Spring 2020: January 31, 2020
- Apply early! Funds are awarded on a first-come, first served basis.
- **All sections of the application must be completed and all supporting documents must be attached in order to be considered.**
- Students are responsible for all tuition costs not covered by tuition assistance.
- To apply, print out the Maricopa Grant Application, complete steps 1-5 and attach the required supporting documents.
- Submit in-person or mail to the address above.
- Email notification will be sent 7-10 business days after receipt of completed packet.
- Please ensure that all contact information on your application is current and correct.

Checklist: Review the following to make sure your paperwork is complete.

- All sections of the Maricopa Grant Application must be completed.
- The application is **signed** by both student and parent.
- Proof of US Citizenship or Eligible Non-Citizen Status is attached.
- Documentation of Financial Need is attached.
 - The first two pages of the 2018 Federal 1040 Tax form must be attached and **signed** by the taxpayer. Please Note: The original forms for taxes filed electronically are not signed, so **signatures must be added**. Unsigned forms will not be accepted.
 - If taxes were not filed for 2018, documentation (copies of W-2 forms or award letter) must be provided to verify active participation in one of the following approved benefit programs: Social Security, Food Stamps, TANF, WIC, AHCCS, Free or Reduced Price Lunch. This documentation of eligibility is pertinent only to families who were not required to file taxes in 2018.

Receiving Tuition Assistance is contingent on AZ laws requiring citizenship documentation. For more information go to <https://www.gatewaycc.edu/admissions-forms/admissions-forms>.

Please be aware that all attempted college credit is evaluated when determining Satisfactory Academic Progress when you become a college student. Any college student who pursues federal financial aid must meet the standards of satisfactory academic progress. See the following site for more information: <https://www.gatewaycc.edu/financial-aid/forms>. Failure to successfully complete your dual enrollment class(es) may result in you becoming ineligible for financial aid in future enrollment at Gateway Community College.

Questions? Call the Dual Enrollment Office at 602.286.8671



Maricopa Community Colleges
MARICOPA GRANT APPLICATION FOR DUAL ENROLLMENT STUDENTS
2019-2020 Academic Year

The MARICOPA Grant program is offered to eligible Arizona high school students attending Maricopa Community Colleges in Dual Enrollment Programs.

Student recipients must demonstrate “financial need” by completing the Maricopa Grant Application for Dual Enrollment Students and providing documentation of household income using the most recent year’s signed income tax return, or copy of Tax Return Transcript from the parent or guardians. Financial need will be indicated if household income falls below 200% of the U.S. Department of Health and Human Services Poverty Guidelines.

**U. S. Department of Health and Human Services 2019 Poverty Guidelines
Financial Need Indicated at 200% of Guideline**

Persons in Family	Poverty Guideline	200%
1	\$12,490	\$24,980
2	\$16,910	\$33,820
3	\$21,330	\$42,660
4	\$25,750	\$51,500
5	\$30,170	\$60,340
6	\$34,590	\$69,180
7	\$39,010	\$78,020
8	\$43,430	\$86,860
For families/households with more than 8 persons, add \$4,420 for each additional person.		

- Under Arizona state law, a person who is not a United States citizen or who is without lawful immigration status may not receive tuition assistance through the Maricopa Grant Program. Only those with a lawful presence in the US may qualify for Maricopa County Community College District scholarships or federal financial aid. Any information you provide about your legal status when you apply for financial aid or scholarships may be subject to mandatory reporting to federal immigration authorities under AZ law.
- The Maricopa Grant may be applied toward resident tuition and registration fees in dual enrollment courses only. Students are responsible for all other fees and charges.
- The Maricopa Grant will cover a maximum of twelve credit hours per student per year for all Maricopa Community College dual enrollment courses.
- Students must complete the first semester in which they enroll with a grade of A, B, or C in order to be eligible to receive the Maricopa Grant for the following semester.
- Withdrawal from a course funded by the Maricopa Grant program after the last date for Official Course Withdrawal will disqualify a student for any future tuition assistance while in high school. A disqualified student may request reconsideration based on extenuating circumstances. The awarding of aid will be at the college’s discretion.



Maricopa Community Colleges
MARICOPA GRANT APPLICATION FOR DUAL ENROLLMENT STUDENTS
2019-2020 Academic Year

Only those with a lawful presence in the US may qualify for Maricopa County Community College District scholarships or federal financial aid. Any information you provide about your legal status when you apply for financial aid or scholarships may be subject to mandatory reporting to federal immigration authorities under Arizona law.

ALL QUESTIONS MUST BE ANSWERED for this application to be processed. A completed application must be submitted once per academic year to the college(s) in which you are enrolling. Notification of award or denial will be sent to you after an eligibility evaluation.

STEP 1: Student Information

Name _____ 8-digit College ID _____
Address _____ City/State/Zip _____
Home Phone (_____) _____ Email _____
Cell Phone (_____) _____ Name of High School _____

STEP 2: Proof of US Citizenship or Eligible Non-Citizen Status

Students MUST submit one of the following documents in order to be eligible:

1. An Arizona driver license issued after 1996, an Arizona non-operating identification license, or an Arizona Instruction Permit.
2. A birth certificate or delayed birth certificate issued in any state, territory or possession of the United States. (A hospital record/certificate and certificate Abstract of Birth are not acceptable.)
3. A United States certificate of birth abroad.
4. A United States passport.
5. A foreign passport with a United States visa.
6. An I-94 form with a photograph.
7. A United States citizenship and immigration services employment authorization document or refugee travel document.
8. A United States certificate of naturalization.
9. A United States certificate of citizenship.
10. A tribal certificate of Indian blood.
11. A Tribal or Bureau of Indian Affairs affidavit of birth.
12. Tribal members, the elderly, and "persons with disabilities or incapacity of the mind or body," may submit certain types of documentation under Section 1903 of the federal Social Security Act.

STEP 3: Documentation of Financial Need

1. **REQUIRED** - Submit copy of signed 2018 Federal Income Tax Return or copy of unsigned 2018 Tax Return Transcript to document household income. (Income Tax Return should be from the parent the student resides with for more than ½ of the calendar year)

2. Parents' and student's combined Adjusted Gross Income (If you didn't file taxes, please mark N/A) \$ _____

3. Number of family members living in your household? (Include yourself) _____

4. **If no federal tax returns were filed:**

***REQUIRED - submit W2s or provide an award letter of household member's participation in any of the following federal benefits programs. Check all that apply.**

- Supplemental Social Security Food Stamps TANF WIC AHCCCS Free or Reduced Price Lunch

The Maricopa Grant is not a scholarship. It is a form of tuition assistance available to those students who demonstrate financial need. Proof of financial need does not guarantee funding. Awarding of the Maricopa Grant is based on the availability of funds.

STEP 4: Tuition Need

List the dual enrollment classes for which you plan to register this year. *(This is not your actual registration)*

Course	Credits

STEP 5: Signatures

By signing this application, I swear under penalty of perjury that the document(s) I submitted to demonstrate lawful presence in the United States are true, and the information provided on this form is true and complete.

Applicant Signature

Date

Parent or Legal Guardian Signature

Date

Due to limited funds, completion of the application does not guarantee funding.

FINAL DEADLINE: August 30, 2019

Please return this form and accompanying documents to:

GateWay Community College
Attn: Dual Enrollment
108 N. 40th Street
Phoenix, AZ 85034



The Maricopa County Community College District (MCCCD) is an EEO/AA institution and an equal opportunity employer of protected veterans and individuals with disabilities. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, age, or national origin. A lack of English language skills will not be a barrier to admission and participation in the career and technical education programs of the District.

The Maricopa County Community College District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities. For Title IX/504 concerns, call the following number to reach the appointed coordinator: (480) 731-8499. For additional information, as well as a listing of all coordinators within the Maricopa College system, visit: www.maricopa.edu/non-discrimination.

FOR OFFICIAL USE ONLY

HB2008 Documentation Submitted _____

Approve _____ Deny _____ Reason _____ Fund Code _____ Application Documented _____

Staff Member Signature/Date